

## Sacred Heart Parish Council 2021 AGM MEETING MINUTES

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| <p><b>Sacred Heart Cathedral Pastoral Council</b></p> <p><b>Present:</b> Fr. Slawomir Szwagrzyk, JD Caudle (chair), Caroline Knickle, Susan Mariano (v.chair), Ammilou Pelayo, Michael Reyes, Eric Soprovich</p> <p><b>Regrets:</b> Myriam Lafrance</p> <p><b>Parishioners Present:</b> John Robbins, Dawn Kobewka, Monica Best, Paulina Sudrich, Beth Ryan, Michael Dougherty, Dianne Tait, Mariana Giaccaglia, [Andrea Lefebvre, ]</p> |  | <p><b>Date of Meeting:</b></p> <p style="font-size: 1.2em;"><b>March 17, 2021</b></p> |
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| Agenda Item   | Discussion, Issues Raised  | Action | By Whom/Date |
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| 1. Opening Prayer                                   | The meeting was called to order at 7pm. Father Szwagrzyk provided the opening prayer [reading] — ‘do not fear for Jesus is with us.’ |        |              |
| 2. Approval of Agenda                               | Agenda moved by John Robbins.  |        |              |
| 3. Adoption of previous AGM minutes (March 3, 2020) | Previous AGM minutes were moved by Monica Best; seconded by Dawn Kobewka.<br><br>MOTION CARRIED                                      |        |              |

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| 4. [Open Floor] | <p>The parish AGM started with open discussion, including:</p> <ul style="list-style-type: none"> <li>• Council had planned for more outreach in the past year, however “COVID happened” [JD Caudle];</li> <li>• Monica Best added that planned Bible Study was also impacted by COVID;</li> <li>• Caroline Knickle asked whether the Catechesis of the Good Sheperd was going to be posted to the parish website (i.e. where that information was going), to which Father Szwagrzyk replied that it should not be difficult to add that information to the website and Micheal Reyes added that there are ongoing discussions respecting updating our website. Caroline reiterated the importance of all parish activities being included on our website so that new people can discover what is happening in our parish and JD Caudle informed all present that there are on-going discussions on how best to deal with broken links on the website;</li> <li>• Monica Best asked how the initiative for having parishioners provide E-mail contact information was going, to which Michael Reyes responded that there are presently 36 people who have provided there E-mail coordinates. John Robbins pointed out that, for outreach purposes, Council/parish needs to consider that there are parishioners without E-mail;</li> <li>• Father Szwagrzyk indicated there were problems with distributing bulletins because of COVID restrictions;</li> <li>• Father Szwagrzyk provided a quick update on Cathedral renovations highlighting that: the new windows have been installed signaling the beginning of Cathedral energy updates; there will be less stress on the furnace which should increase the furnace’s lifespan hopefully the next step is updating wall insulation; there is an application into the Community Development Fund requesting additional financial support (above the 40% rebate available via the Yukon</li> </ul> |        |              |

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|                    | <p>Good Energy Program), and; the total cost for upgrades is estimated at between \$360-\$500K.</p> |               |                     |

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| <p>5. Questions and Comments arising from Parish Reports</p> | <p>Reports were neither introduced nor read however JD Caudle (Chair) suggested instead that if there were specific questions or comments arising from any of the reports the Council or report authors could review and/or clarify what is presented. Where a spokesperson was present or questions arose from those parishioners present at the AGM, that discussion/clarification is provided below:</p> <p><b>Rector's Report</b><br/> Dawn Kobewka pointed out that furnace and HRV costing is listed twice in the building management reporting, to which Father Szwagrzyk responded that yes that is an error.</p> <p>Father Szwagrzyk provided a quick update to Cathedral energy renovations, including: the panels for the window sections are presently rated at R11 but will be improved to R28; upgrading the walls to additional R20 will require the walls to come out more but the final design from the architects is not yet known (JD Caudle added that final design would tie the new window sections into the completed wall). Father Szwagrzyk then asked if the Parish was happy with the new PA system.</p> <p><b>Holy Family School</b><br/> Dawn Kobewka asked what 'MS Team' was, whereby Monica Best informed those present that MS Team is a MicroSoft© product to aid communication between teachers/instructors on the same team (team teaching).</p> <p>Mariana Giaccaglia asked if there was something concrete the Parish could be involved with at the schools. Michael Dougherty provided examples of how the Parish has engaged more in the past (e.g. Think Fast), however COVID has reduced many such opportunities.</p> | <p>Edit the Building Management report to remove the duplicate entry.</p> |  |
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|  | <p><b>Social Justice Committee</b><br/> Michael Reyes asked Michael Dougherty if issues regarding forwarding Development and Peace contributions have been resolved for this year's campaign, to which Michael Dougherty responded that the issue has been resolved at the national level (CCWB website).</p> <p>Michael Dougherty later added that with indications that the international border will reopen soon [reduced COVID restrictions] the Archdiocese of Toronto has asked the Parish to sponsor/assist a Pakistani father and son, and that Michael has approached the schools regarding a possible new student(s) requiring support – there should be an update on this soon. Michael also indicated that the Global Craft Fair will be looking to book the CYO Hall for the third weekend in November.</p> <p><b>Maryhouse</b><br/> Beth Ryan informed those present of a need to correct the report from Maryhouse since Julie Cox is no longer the Director and there is no longer a local director however it is hoped a new one will arrive soon. The report should close with 'Respectfully submitted, Beth Ryan and Dawn Kobewka.'</p> <p><b>Net Ministries</b><br/> Mariana Giaccaglia wished to recognize Andrea Lefebvre for her work with NET Ministry and Youth On Fire. Andrea responded with a 'thank-you' and provided an update about the NET Ministry saying that the NET team was: helping to provide for strong youth programming; working on a long-term vision; providing outreach / working in each of the schools one day per week; and, investigating possible retreat options. Andrea also noted that youth tend to trickle away in the parish suggesting a need to start outreach at a young age; and she asked that we pray for youth and for the world since youth today face many pressures.</p> | <p>Recognize the change as indicated.</p> |  |
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| <p>6. Pastoral Council Elections</p> | <p>JD Caudle asked those present if anyone wished to serve on the Pastoral Council, and that if at any time someone has interest to serve to let Council know.</p> <p>Monica Best asked if the Parish was obligated to have a Pastoral Council to which Father Szwagrzyk responded that there is a requirement for a Pastoral Council in the parish but he also indicated that he felt there could be changes. Father Szwagrzyk stated this was the first parish he has been pastor of where an AGM was held, which he thinks is a good thing. Father Szwagrzyk indicated that Bishop Vila has established [or is considering establishing] a different regulation for a new role/structure of the Pastoral Council (e.g. 1 person from music ministry, 1 person from CWL... and including interested parishioners) to provide for better communication within the parish, and that perhaps there would be a change to the Council structure in the future however that it would be for the Bishop to define those changes.</p> <p>Mariana Giaccaglia stated that she thought it would be a good idea to have representation from each of the Parish committees/ministries on Council. Susan Mariano added her support saying that since Council meets monthly a committee's/group's voice would be acted on by the entire Council and not be reserved for/by just one voice (better coordination of Ministries within the parish).</p> <p>To this, Father Szwagrzyk highlighted that at present the Council is "status quo" until Bishop Vila signals the changes that he wants to see respecting Pastoral Council roles/structure.</p> |  |  |
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| <p>7. Input into Goals for 2020/21 Council</p> | <p>JD Caudle opened discussion on input into Council Goals with a precautionary statement noting that health restrictions around COVID has changed much if not everything (for instance many parish activities have been impossible to deliver as per tabled reports at the AGM). JD stressed that in spite of restrictions NET Ministry continues to provide [reduced] programming until May, with a new team following.</p>  |  |  |
|  | <p>Input from those present include:</p> <ul style="list-style-type: none"> <li>• Andrea Lefebvre raised her concern about older parishioners who could not make it to mass and the need for the Parish / Council to find ways to ensure they are informed.</li> <li>• Mariana Giaccaglia suggested that in spite of COVID there is a continued need for small events (s.a. Bible Study) that meet COVID restrictions but are still a parish event/activity.</li> <li>• Father Szwagryk noted that small groups such as Bible Study could continue, and that with progress on vaccinating Yukoners he hoped older parishioners will feel comfortable coming back and if anyone knows of someone needing outreach to let him know.</li> <li>• Micheal Dougherty stressed that reengagement of parishioners will be a key challenge for the Council, and wondered whether perhaps a door-to-door survey on how the parish can re-engage was needed.</li> <li>• Andrea and Micheal Lefebvre discussed ways to engage the youth (i.e. NET, etc.) and hopefully families as a result, adding that the parish is still at the beginning of the process.</li> </ul> |  |  |
|  | <p>JD Caudle noted that the NET Ministry is broad and all-encompassing.</p>  |  |  |
|  | <p>JD Caudle thanked all those present for their input.</p>  |  |  |

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| <p>8. Other Business</p> | <p>Father Szwagrzyk indicated that he is looking for feedback about the Cathedral renovations. He also noted that there are fewer people in church [due to COVID] and as a result collections are lower than in previous years. While he is looking for opportunities to cut costs, Father Szwagrzyk indicated that with Cathedral renovation and NET Ministry costs there will likely be a deficit during the 2nd year of COVID restrictions.</p> <p>Cathedral Renovations/Upgrades — Father Szwagrzyk asked whether the parish should continue with Cathedral renovations/upgrades, to which Monica Best and Caroline Knickle each noted that given the age of the building they recognized the need for the work to be done.</p> <ul style="list-style-type: none"> <li>• Caroline Knickle further added a suggestion that because the estimated cost for repairs/upgrades is so high perhaps there is a need for longer time-lines (“bite-sized pieces”) and that she would not be opposed to borrowing money to complete required repairs/renovation.</li> <li>• Dawn Kobewka asked for clarification about the stated 2024 deadline and whether we had to finish the entire Cathedral [at that time] to which Father Szwagrzyk replied that so long as there is the availability of rebates from the Good Energy and Community Development Plan then we should be able to upgrade the walls by 2024. Father Szwagrzyk also highlighted that he realized that we are a small parish yet he wished to go forward with the needed renovations/upgrades.</li> <li>• Andrea Lefebvre highlighted that, while she realizes the importance of the renovations, it is important to also keep an eye on the parish programs and support to the parish community (the “people and building together”).</li> </ul> <p>NET Ministry — Beth Ryan raised questions on NET programming and how the parish is funding the NET Ministry. Andrea Lefebvre indicated that COVID restrictions have reduced the donation streams that could help the parish to pay for NET. Monica Best</p> |  |  |
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|  | <p>suggested that Council speak to the Catholic school principals and that the principals let their students' parents know that the parish is still fundraising.</p> |  |  |
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|                   | <p>NET, Parish 'Re-opening' / Community-Building — John Robbins asked whether it was possible that people could sponsor a NET team member. He also suggested that if/when COVID is under control allowing things in general to open up whether there is need for a focus group on how best to re-open the parish [regular parish business/activities]. John also thought maybe there was need for a celebration [for bringing in new parishioners] to create a better community.</p> <ul style="list-style-type: none"> <li>• Responding to John's thoughts on community-building, Susan Mariano suggested the parish hold Fairs (including with food) in the parking lot to bring people to and into the church.</li> <li>• Father Szwagrzyk indicated that there would be a problem if food was involved (still COVID sensitive). Father Szwagrzyk also highlighted the difficulty of dealing with COVID restrictions and as a result perhaps discussions around community-building have to wait.</li> </ul> <p>Knights of Columbus Garage Sale — Paulina Sudrich asked whether the K of C garage sale was going ahead this year, to which John Robbins said: 'yes, set for May 29.' Father Szwagrzyk suggested that because of COVID restrictions the garage sale would be different than in past years, pointing out that the event would not be impossible: just different.</p> <p>Future AGM's — Mariana Giaccaglia asked what we as a parish want to see if we continue to have parish AGM's. After limited discussion Father Szwagrzyk stated that he believes holding an AGM is good since it provides a good opportunity to discuss the Parish as a whole.</p> <p>Michael Dougherty affirmed support for the current Parish Council.</p> |        |              |
| 9. Closing Prayer | Father Szwagrzyk led, closing with the <b>Our Father</b> .   |        |              |
| 10. Adjournment   | ~8:25pm/~20:25   |        |              |